

<b>Job Title:</b>	Facility Buyer
<b>Location:</b>	Almere – The Netherlands (EU)
<b>Employment Status:</b>	
<b>Reports To:</b>	This position will report to the Purchasing Manager
<b>Travel (%):</b>	< 5 %
<b><u>Major Roles &amp; Responsibilities</u></b>	<p>Kraton Corporation is looking to hire a new member of our Purchasing department in Almere. The Facility Buyer will be overall responsible for procurement of facility items with an optimum quality/price ratio for our location in Almere (total spend: 6M€).</p> <p><b>Major Roles &amp; Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Assume responsibility for adherence to the Kraton Purchasing Policies and Procedures</li> <li>• Execute buying strategies as defined by Procurement Management</li> <li>• Issue purchase orders for facility purchases; follow-up and expedite if necessary</li> <li>• Propose and implement buying tactics for specific spend categories e.g. travel, car lease, office supplies, lab chemicals &amp; equipment, building supplies within the (global) strategic framework defined by Procurement Management</li> <li>• Place orders and arrange for delivery of supplies and materials. Evaluate vendor reliability and follow up on any problems regarding the use of purchased items</li> <li>• Act as a Subject Matter Expert (SME) for SAP in general, and more specifically for the business processes defined within the “Source to Pay (STP)” arena</li> <li>• Extract and report information out of the SAP platform facilitating e.g. the assessment of KPI and other metric performance</li> <li>• Be part of the EU Facility Buyers team and replace each other during holidays, giving the opportunity to learn the spend in other facilities</li> </ul> <p><i>The statements above are intended to describe the general nature and level of work performed by employees assigned to this classification. Statements are not intended to be construed as an exhaustive list of all duties, responsibilities and skills required for this position.</i></p> <p><i>Kraton’s internal talent acquisition team manages our recruiting efforts and from time to time works with pre-selected/pre-approved external staffing agencies. We do NOT accept unsolicited resumes or candidate referrals from recruiters and/or agencies who are not pre-selected/pre-approved.</i></p>
<b><u>Skills and Experience</u></b>	<ul style="list-style-type: none"> <li>• Bachelor degree in related field <i>preferred</i></li> <li>• NEVI2 degree <i>preferred</i></li> <li>• 3+ years of relevant experience in purchasing, commercial and/or administrative coordination</li> <li>• Fluent in English and Dutch</li> </ul> <p><b>Competencies</b></p> <ul style="list-style-type: none"> <li>• Drive for results</li> <li>• Collaborative</li> <li>• Approachability</li> </ul>
<b><u>How to Apply</u></b>	Submit your resume to <a href="mailto:jobs-eu@kraton.com">jobs-eu@kraton.com</a>