



Job Title:	Maintenance Planner II (Chemical segment)
Location:	Dover, OH
Employment Status:	Full-time Exempt
Reports To:	Stephan Kimbel
Travel (%):	5%

<p><u>Major Roles & Responsibilities</u></p>	<p>Kraton Corporation is looking to hire a new member to our Maintenance team in Dover, OH. The Maintenance Planner II will assist the company in achieving data driven decision-making and continuous improvement as “the way we work.” The Maintenance Planner II will ensure job plans are prepared as appropriate and schedules are issued for every workday.</p> <p><u>Major Roles & Responsibilities:</u></p> <p>Planning</p> <ul style="list-style-type: none"> • Develop improved work methods and procedures to continuously shorten production downtime and to increase overall productivity of the workforce. • Analyze job requirements by traveling to job sites to evaluate necessary repairs. • Develop and maintain a repetitive job plan archive: <ul style="list-style-type: none"> ○ Update job plans after analysis of current plan effectiveness. ○ Audit job plan archives and purge any obsolete plans. • Update bill of materials as needed. • Ensure work packages are completed prior to distribution. • Order non-stock items. • Determine any special equipment (cranes, etc.) and estimate the labor needs and hours for efficiently executing the work. <p>Scheduling</p> <ul style="list-style-type: none"> • Lead daily and weekly scheduling meetings with the Operations Supervisor, Maintenance Supervisor and Maintenance Coordinator. • Schedules contractors and special skills to coincide with weekly and daily schedules. • Analyzes PM forecast and Corrective maintenance work orders and develops a future labor forecast and compares it to the current maintenance backlog. • Responsible for utilization of approved OT and approved contract services to properly manage the work order backlog. <p><i>The statements above are intended to describe the general nature and level of work performed by employees assigned to this classification. Statements are not intended to be construed as an exhaustive list of all duties, responsibilities and skills required for this position.</i></p> <p><i>Kraton’s internal talent acquisition team manages our recruiting efforts and from time to time works with pre-selected/pre-approved external staffing agencies. We do NOT accept unsolicited resumes or candidate referrals from recruiters and/or agencies who are not pre-selected/pre-approved.</i></p>
<p><u>Skills and Experience</u></p>	<p><i>Required</i></p> <ul style="list-style-type: none"> • High School Diploma • 5 years of similarly related work experience as either a craftsman or in a position understanding the work management process including skills for estimating labor, materials, tools and equipment to perform maintenance work. • Must be able to prioritize their workload based on customer needs. • Ability to read and understand engineered drawings. • Prior experience with SAP CMMS and is proficient with Microsoft Office. • Understand corrective, preventive and predictive maintenance. <p><i>Preferred</i></p> <ul style="list-style-type: none"> • A strong emphasis on team skills and communication between management and employees, both in maintenance and operations area. Ability to accomplish goals and objectives by identifying complex problems and organizing teams to explore and resolve problems. • Manufacturing experience in an OSHA 1910.119 PSM facility (large quantities of flammable or highly hazardous chemicals) with demonstrated excellent safe work behavior.
<p><u>How to Apply</u></p>	<p>Submit your resume to jobs@kraton.com</p>