

Job Title:	Site Services Manager (R&D)
Location:	Houston, TX
Employment Status:	Full-Time
Reports To:	This position will report to Site & Facilities Manager
Travel (%):	< 5 %
<u>Major Roles & Responsibilities</u>	<p>Site Services Manager plays a critical role to drive the Safety Culture in our site, striving for a zero accident & beyond track record. This role is also responsible for managing and supporting the day-to-day operations to ensure that all operations run smoothly in line with legal, safety and environmental requirements.</p> <p>Major Roles & Responsibilities:</p> <ul style="list-style-type: none"> • Lead the safety committee, addressing needs for facility's infrastructure • Prioritize and execute tasks created through the Safe Observation system • Manage safety training events and documentation to all facility associates, including safety onboarding of new associates • Assures facility compliance with all air, water and waste regulatory permits • Responsible for reporting to external agencies, including environmental permitting, contractor related reporting, chemicals handling and hazardous waste management and reporting. • Coordinate execution of corporate policies, systems and processes compliance • Incident & near miss notification, investigations, reporting and corrective actions execution • Responsible for Emergency Action Plan, Safety Datasheets process management, safety training compliance • Manage maintenance programs for mechanical and electrical assets • Coordinate contractors permitting and tasks execution for facility and labs • Responsible for availability of utilities for labs as capital projects are executed • Apply mechanical problem-solving techniques to identified & resolve problems • Minor repairs and maintenance of equipment and building <p><i>The statements above are intended to describe the general nature and level of work performed by employees assigned to this classification. Statements are not intended to be construed as an exhaustive list of all duties, responsibilities and skills required for this position.</i></p> <p><i>Kraton's internal talent acquisition team manages our recruiting efforts and from time to time works with pre-selected/pre-approved external staffing agencies. We do NOT accept unsolicited resumes or candidate referrals from recruiters and/or agencies who are not pre-selected/pre-approved.</i></p>
<u>Skills and Experience</u>	<ul style="list-style-type: none"> • BSc Degree or equivalent is <i>preferred</i> in Safety or Environmental Science / Engineering • 3+ years of experience in the HSES (Health, Safety, Environmental and Security) field, with exposure to TCEQ reporting of hazardous waste and Tier II (or equivalent environmental regulatory agencies) • 2+ years leadership experience • facility coordinator / engineering experience <i>highly preferred</i> • Lab environments and chemicals management experience is <i>highly preferred</i> • Must be able to motivate others and lead through example • Strong communications skills and ability to work in multiple teams • Willingness to accomplish hands-on tasks • Ability to plan and execute facility projects through coordination of tasks with external building management company and contractors
<u>How to Apply</u>	Submit your resume to jobs@kraton.com