



<b>Job Title:</b>	Supply Chain Coordinator I (Production Reconciler)
<b>Location:</b>	Dover, OH
<b>Employment Status:</b>	Full-Time
<b>Reports To:</b>	This position will report to the Supply Chain Manager
<b>Travel (%):</b>	< 5%
<b><u>Major Roles &amp; Responsibilities</u></b>	<p>Kraton Corporation is looking to hire a new member of our plant Supply Chain team. The Supply Chain Coordinator (locally known as the Production Reconciler) will assist the company in achieving data driven decision-making and continuous improvement as “the way we work.” The Production Reconciler will be responsible for production and inventory reconciliation in SAP.</p> <p><b>Major Roles &amp; Responsibilities:</b></p> <ul style="list-style-type: none"><li>• Daily/Weekly/Monthly tracking of material movement codes in SAP</li><li>• Resolve discrepancies in inventory &amp; production for period end (daily, monthly, quarterly, annually)</li><li>• Maintain historical records for inventory &amp; production transactions in SAP</li><li>• Systematically verifies and audits inventories and production for accuracy of recording to established SOX controls</li><li>• Perform other related duties as assigned by supervisor</li><li>• Month end reporting and variance explanation to Plant Controller</li><li>• Miscellaneous production and inventory reporting for all departments</li><li>• Other duties as assigned</li><li>• Production downtime tracking and review</li></ul> <p><i>The statements above are intended to describe the general nature and level of work performed by employees assigned to this classification. Statements are not intended to be construed as an exhaustive list of all duties, responsibilities and skills required for this position.</i></p> <p><i>Kraton’s internal talent acquisition team manages our recruiting efforts and from time to time works with pre-selected/pre-approved external staffing agencies. We do NOT accept unsolicited resumes or candidate referrals from recruiters and/or agencies who are not pre-selected/pre-approved.</i></p>
<b><u>Skills and Experience</u></b>	<ul style="list-style-type: none"><li>• High School Diploma</li><li>• 2 years of experience in a manufacturing environment</li><li>• Excel and Mathematical Calculation experience required</li><li>• Accounting experience a plus</li><li>• Attention to detail</li></ul>
<b><u>How to Apply</u></b>	Submit your resume to <a href="mailto:jobs@kraton.com">jobs@kraton.com</a>