



<b>Job Title:</b>	Supply Chain Coordinator-Raw Material Forecasting
<b>Location:</b>	Belpre, OH
<b>Employment Status:</b>	Full Time
<b>Reports To:</b>	Supply Chain Manager
<b>Travel (%):</b>	< 5 %
<b><u>Major Roles &amp; Responsibilities</u></b>	<p>Kraton is looking to hire a new member of our Supply Chain team in Belpre, OH. This position will be responsible for forecasting the plant raw material needs based on production schedules, inventories, availability (lead times) and unit input (including Raw Material Handlers).</p> <p><b>Major Roles &amp; Responsibilities:</b></p> <ul style="list-style-type: none"> <li>• Responsible for communication to initiate requirements for materials to be ordered to Financial/Receiving Focal Point.</li> <li>• Responsible for managing inventory in the dynamic production environment dictated by Supply Chain.</li> <li>• Responsible for creating raw material purchase orders and managing orders with vendors to meet production schedule demands.</li> <li>• Develops and updates Raw Material Calendars</li> <li>• Administers the RPMS database</li> <li>• Consistently strive to optimize resources, implement new technologies and best practices and deliver results and inventory SAP transactions and reconciliation for 3<sup>rd</sup> party tollers &amp; warehouses such as KTN and Mid State.</li> <li>• SAP transactions for service providers such as FedEx, UPS, etc.</li> <li>• Daily/Weekly/Monthly SAP transactions for consumption for miscellaneous raw materials and utilities materials.</li> <li>• Month-end SAP transactions for assigned raw material and packaging inventory counts.</li> <li>• Month-end review, reporting and support to reconcile assigned raw materials and supply materials.</li> <li>• Monthly review of process order completeness and true-up using SAP transactions.</li> <li>• Resolve discrepancies in inventory &amp; production for period end (monthly, quarterly, annual)</li> <li>• Assist with monthly &amp; year-end close procedures to balance production and inventory.</li> <li>• Systematically verifies and audits inventories and production for accuracy of recording to established SOX controls.</li> <li>• Perform other related duties as assigned by manager to support business.</li> </ul> <p><i>The statements above are intended to describe the general nature and level of work performed by employees assigned to this classification. Statements are not intended to be construed as an exhaustive list of all duties, responsibilities and skills required for this position.</i></p> <p><i>Kraton's internal talent acquisition team manages our recruiting efforts and from time to time works with pre-selected/pre-approved external staffing agencies. We do NOT accept unsolicited resumes or candidate referrals from recruiters and/or agencies who are not pre-selected/pre-approved.</i></p>
<b><u>Skills and Experience</u></b>	<p><b>Required:</b></p> <ul style="list-style-type: none"> <li>• Associate Degree in Business or Science or 2 years of experience in a manufacturing environment, inventory control and/or customer service</li> <li>• Applicants should be able to demonstrate ability to be a self-starter to resolve problems, make decisions, manage multiple priorities and work with little supervision</li> <li>• Strong computer skills including Microsoft Applications (Excel) and SAP ERP system</li> <li>• Must be proficient in the use of personal computer applications and business information systems; such as PI system, DCS, SAP, Microsoft Office Tools</li> <li>• The ability to accomplish goals and objectives by identifying complex problems and organizing teams to explore and resolve problems.</li> </ul>
<b><u>How to Apply</u></b>	Submit your resume to <a href="mailto:jobs@kraton.com">jobs@kraton.com</a>